

**University Square Homeowners Association  
General Meeting Minutes  
7:00 PM, 14 March 2014**

The University Square Homeowners Association General Meeting was conducted on-line at 7:00 PM on 14 March 2024. Twenty-six Lot Owners were in attendance, Lots 2, 4, 10, 19, 21, 34, 45, 52, 56, 57, 59, 74, 78, 86, 91, 98, 99, 109, 111, 113, 118, 123, 138, 145, 160, and 162. A detailed list with names and addresses will be filed with these minutes. A quorum (17 or more lot owners) was present.

Jerry Stora, USHA President called the meeting to order. The agenda (Slide 2) was reviewed.

<h2 style="text-align: center;"><u>Agenda</u></h2> <ul style="list-style-type: none"><li>• Attendance</li></ul> <p style="text-align: center;"><b>Guest Speaker: Fairfax County Braddock District Supervisor</b></p> <ul style="list-style-type: none"><li>• General USHA Information</li><li>• Treasurer’s Report</li><li>• EARC Report</li><li>• Old Business</li><li>• New Business</li><li>• Closing Remarks</li></ul>	<p style="text-align: right;"><b>USHA General Meeting Agenda</b> 7:00 PM, 14 March 2024</p> <p><b>Dear USHA Homeowners,</b> Please join us on-line for the Semi-Annual University Square Homeowners Association General Meeting at 7:00 PM on 14 March 2024. To join the video meeting, go to: <a href="http://meet.google.com/fvli-zalb-ubd">http://meet.google.com/fvli-zalb-ubd</a>. At log-in please includes your last name and lot number. To join by phone, dial (US)+1 240-846-3352 PIN: 847 927 753# If you are unable to join us on-line or by phone, please contact Leslie Almerino, <a href="mailto:treasurer@universitysquareha.com">treasurer@universitysquareha.com</a> by 4 March for alternative arrangements.</p> <p><i>Braddock Supervisor Walkinshaw will be calling into our meeting around 8PM. We will break from the agenda when he arrives and continue with the agenda after he talk to us and addresses our questions. The following topics of interest were provided to his office in advance</i></p> <ul style="list-style-type: none"><li>• Pedestrian safety at Rte 123 Ox Road &amp; University Drive Intersection</li><li>• GMU West Campus Expansion</li><li>• Gated access on Rapidan River Road at University Drive</li><li>• County vs. State Sidewalk Ownership</li><li>• Speeding through the neighborhood</li></ul> <p><b>Attendance</b></p> <p><b>General USHA Information</b></p> <p><b>Treasurer’s Report</b></p> <ul style="list-style-type: none"><li>• 2023 Annual Income &amp; Expenditures</li><li>• 2024 Budget &amp; Actuals</li></ul> <p><b>EARC Report</b></p> <ul style="list-style-type: none"><li>• EAG&amp;R Improvement/Modification Requests</li><li>• EAG&amp;R Property Evaluation Status</li></ul> <p><b>Old Business</b></p> <ul style="list-style-type: none"><li>• University Square Community Sign</li><li>• Common Area Trails</li><li>• Sidewalk Repairs</li></ul> <p><b>New Business</b></p> <ul style="list-style-type: none"><li>• Open Discussions from the Floor</li></ul> <p><b>Closing Remarks</b></p> <ul style="list-style-type: none"><li>• Next USHA General Meeting:<ul style="list-style-type: none"><li>◦ 7PM, 12 September 2024</li></ul></li><li>• Next USHA Board of Directors Meetings:<ul style="list-style-type: none"><li>◦ 7PM, 9 May 2024</li><li>◦ 7PM, 8 August 2024</li><li>◦ 7PM, 14 November 2024</li></ul></li></ul>
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USHA General Meeting 14 March 2024 2

Fairfax County Braddock District Supervisor James Walkinshaw Staff Member Marcia Pape is in attendance to provide county information and to address our community concerns (Slide 3).

Marcia Pape discussed the proposed county 2025 budget and the need for a rate increase. A state study revealed that the Commonwealth of Virginia is underfunding public schools by \$3.5 billion of which an additional \$345 million per year in funding is need just for Fairfax County Public Schools. Supervisor Walkinshaw just held a Braddock District Budget Town Hall Meeting, and the Board will host Budget Public Hearings from April 16-18 at the Government Center to address proposed tax rate increases needed.

Pedestrian safety at Route 123 Ox Road & University Drive Intersection was a lengthy discussion point. Many homeowners voiced concerns and provided recommendations many of which were considered in the earlier stages of planning but not implemented. Links are provided for the One University affordable and student housing complex. The County website has posted many of the project briefs and references, including the traffic studies. Marcia Pape indicated once the housing is open and occupied a traffic study will be conducted to determine the effectiveness of the newly implemented intersection improvements.

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Developer's One University Affordable House link:

<https://hartmandesigngroup.com/project/one-university-affordable-and-senior/>

County's One University Affordable Housing Link:

<https://www.fairfaxcounty.gov/housing/community-development/one-university>

One University Student Housing Link:

<https://mainonuniversity.com/>

*Braddock District Supervisor James R. Walkinshaw*

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<https://www.fairfaxcounty.gov/braddock/>

Marcia Pape, Senior Legislative Assistance for Land Use

The following discussion topics were provided in advance:

- Pedestrian safety at Rte 123 Ox Road & University Drive Intersection
- GMU West Campus Expansion
- Gated access on Rapidan River Road at University Drive
- County vs. State Sidewalk Ownership
- Speeding through the neighborhood

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Marcia Pape indicated the County has no direct control over GMU West Campus Expansion, our concerns should be addressed to our Virginia State Legislators. Marcia indicated that GMU has put the baseball/cricket field construction on hold pending further meetings with city, county, state and community interests. The GMU Town Hall Meeting on 29 January 2024 presented details of the proposed baseball/cricket field which are provided later in this brief under new business. The GMU Campus Master Plan includes long term plans for the athletics field complex ( <https://planning.gmu.edu/planning/master-plan/> ). The master plan includes developing the now wooded area that backs up to homeowners on University Drive and Santa Clara Drive.

Marcia Pape indicated the gated access on Rapidan River Road at University Drive was at the request of the neighboring communities, which did include USHA residence as confirmed by a member who participated in those discussions. The gate and access through the gate are controlled by GMU. The USHA Board has request from GMU any written guidance regarding the gate. The concern is that without any documentation it would appear GMU could remove the gate or open the gate as they so desire without any community input.

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The homeowners expressed thanks to Marcia Pape for the County's quick response at fixing the unevenness of the sidewalks owned by the County. The State owned sidewalks have been inspected and several areas marked for repair. The State is repairs are expected to take place in the next 6-9 months. It was asked if the county is willing to take over the state owned sidewalks in our community. Marcia indicated the county will not and prefers the state take over all county maintained sidewalks. More details and the county/state websites are provided on a later slide under old business.

Speeding through the neighborhood is another concern. Recently USHA and Fairfax Villa residence rejected implementing speed humps on Santa Clara Drive. Speed limit signs have been installed on Lamarre Drive. The State requested "Dead End" sign for the Bellavia Lane cul-da-sac was rejected and as was the request to paint white lines on the street at all Stop Signs because it did not meet State criteria. Marcia Pape indicated the State tows the line on State traffic and highway safety criteria even when it comes to request made by the County Transportation Department.

Permit Parking on Santa Clara Drive was discussed given more and more GMU students and One University construction workers are parking on the street. Marcia Pape stated the County has a process for communities to request permit parking and would provide that to the USHA Board. The USHA Board will survey Santa Clara Drive homeowners of their interest in implementing permit parking.

Marcia Pape indicated community involvement is very much encouraged. Homeowners that are interested in actively participating in any discuss/working group established for the previous mentions topics were asked to notify the Board so a list can be maintained and provided to County Supervisor's Office. Interested homeowners can also go to the Braddock District website for the latest information.

<https://www.fairfaxcounty.gov/braddock>

The Virginia State General Assembly website is: <https://viriniageneralassembly.gov/>

Our Virginia House of Delegates Representative is David L. Bulova, <http://www.davidbulova.com/>

Our Virginia State Senator is David W. Marsden;

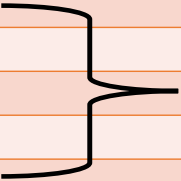
<https://apps.senate.virginia.gov/Senator/memberpage.php?id=S80>

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The current Board Members are identified on Slide 4. Four Board Members have terms that end in October. If any member is interested in being on the Board, please notify Jerry Stora.

## *Current USHA Board Members*

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<b>President</b>	<b>Jerry Stora</b>	<b>president@universitysquareha.com</b>
<b>Vice President</b>	<b>Alan Bernstein</b>	<b>vp@universitysquareha.com</b>
<b>Secretary</b>	<b>Jennifer Caldwell *</b>	<b>secretary@universitysquareha.com</b>
<b>Treasurer</b>	<b>Leslie Almerino</b>	<b>treasurer@universitysquareha.com</b>
<b>EARC Chair</b>	<b>Leigh Kennedy</b>	<b>earc@universitysquareha.com</b>
<b>Fairfax County Liaison</b>	<b>Dennis Makurat *</b>	 <b>board@universitysquareha.com</b>
<b>Neighborhood Liaison</b>	<b>Justin Ginsberg</b>	
<b>Community Liaison</b>	<b>Kirstyn Blasting</b>	
<b>IT Administrator</b>	<b>Oscar Merida *</b>	
<b>Member At-Large</b>	<b>Saad Manasterli *</b>	

\* Four Board Member terms end in October 2024. If any Homeowner wishes to run for a seat on the USHA Board of Directors, please notify the president by 1 August 2024 to add your name on the ballot for the September General Meeting

Links to USHA Sites as well as our County District Supervisor were presented on Slide 5.

## *Stay Connected*

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- Website: <https://universitysquareha.com>
  - Basic info on USHA and neighborhood
  - Board of Directors info
  - Exterior Architectural Guidelines & Regulations & Request Form
  - Meeting Minutes & Upcoming Meeting Notices
  
- Face Book Sites
  - Public: <https://www.facebook.com/UniversitySquareHOA/>
  - Group: <https://www.facebook.com/groups/1991274774419035>
  
- Fairfax County Braddock District Supervisor: James R Walkinshaw,  
<https://www.fairfaxcounty.gov/braddock/>



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Republic Trash Service general info is provided regarding our services on Slides 6 & 7.

## Republic Trash Service

- Trash Pickup on Mondays and Thursdays
- Recycling and Yard Waste Pickups on Wednesdays
  - Yard waste collection starts first Wednesday in March and ends last Wednesday in November
- Republic Customer Service: (703) 818-8222; Account Name: University Square; Account #: 3-0803-1601416
  - Use to report missed pickups
  - Use to request free replacement of damaged Republic or AAA 96-gal trash container or 18-gal recycle bin
  - Use to request special pickup of large items at homeowner's expense
- If you call customer service, please ensure you provide them with your specific house address.
  - If you do not provide your address, they will come to the address on record, the USHA President's home.

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## Republic Trash Service

- Yard Waste
  - Yard waste must be in paper bags or loosely in a container.
  - DO NOT USE PLASTIC BAGS
  - Tree branches need to be tied into bundles weighing no more than 25 lbs
- Recycling Containers
  - No Glass – Glass items can be recycled at Purple Recycling Containers across from the Page Avenue Post Office
- USHA Website and Republic Website has more detailed

The infographic is divided into several sections. At the top left, it says 'Recycling Simplified Know what to throw' with an image of a person putting items into a recycling bin. To the right, a blue box contains the slogan 'Empty. Clean. Dry.™' and the instruction 'Don't bag it' with a crossed-out bag icon. Below this, a red box with a 'no' symbol lists items that should never be placed in the recycling container: Plastic Bags & Wrappers, Greasy Pizza Boxes, Food, and Diapers. In the center, a blue box lists items that should only be placed in the recycling container: Flattened Cardboard, Paper, Metal Cans, and Plastic Bottles & Jugs. Each item is accompanied by a small image of the item.

Learn more at [RecyclingSimplified.com](http://RecyclingSimplified.com)

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**REPUBLIC SERVICES**  
Well handle it from here

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Virginia Law required a new home buyer to receive a Resale Certificate (Slide 8). Homeowners who plan to sell their property must notify the USHA President so a Certificate can be prepared. There is a \$100 fee for the Resale Certificate.

### *General USHA Information*

- If you are planning to selling your Property, please contact the USHA President, [president@universitysquareha.com](mailto:president@universitysquareha.com)
- Commonwealth of Virginia requires by law that all buyers of a home in an Association to receive a Common Interest Community Association Resale Certificate
  - The Association is allowed 14 days to complete the Certificate and charges a \$100 fee at deliver of the Certificate, which comes as electronic files on a memory stick
  - The Certificate has 30 items that must be addressed by the Association and includes all copies of Association Documents
    - An inspection of the property is required and all violations to the EAG&R must be identified to the buyer
    - A statement of our annual assessment fees, special assessment fees and what fees are still owed on the property

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The 2023 Treasurer’s Report was presented (Slide 9). Total expenses were more than our total income resulting in a net loss of \$9,696.54 for the year which was covered by our reserve funds.

### *Treasurer’s Report 2023 Expenses / Income 01/01/2023 – 12/31/2023*

- Actual total expenses: \$78,366.18
- Actual total income: \$68,669.64
- Net loss: \$9,696.54
  - Covered by our Reserve Funds
  - Expense drivers: Tree Maintenance & Curb Number Painting
- Total cash on hand at the start of 2024, \$123,899.97

From 01/01/2023 to 12/31/2023

Expenses	Budget	Actuals	Remarks
Trash	\$ 53,000.00	\$ 55,426.80	
Maintenance-Tree	\$ 4,000.00	\$ 11,000.00	17 large trees removed on common area
Maintenance-Lawn	\$ 3,780.00	\$ 3,600.00	
Insurance	\$ 2,500.00	\$ 2,623.00	
Internet Service	\$ 600.00	\$ 432.00	
Printing/Repro	\$ 500.00	\$ 197.85	
Legal Fees	\$ 200.00	\$ -	
Community Affairs	\$ 250.00	\$ 150.13	National Nite Out
Community Affairs	\$ -	\$ 3,975.00	Curb Number Painting
Postage	\$ 200.00	\$ 198.00	
Post Office Box	\$ 180.00	\$ 230.00	
Business Supplies	\$ 500.00	\$ 236.40	
Tax Prep Fees	\$ 100.00	\$ 80.00	
Licenses & Permits	\$ 110.00	\$ 155.00	
Bank Fee	\$ 25.00	\$ 12.00	
New Homeowner Gift Cards	\$ 300.00	\$ 50.00	
<b>Total Projected Expenses</b>	<b>\$ 66,245.00</b>	<b>\$ 78,366.18</b>	

Income	Collected	Remarks
Dues - Disclosure Package	\$ 68,669.64	

Assets	Description	Amount as of 12/31/23
	Money Market	\$ 73,096.53
	Business Checking	\$ 50,803.44
	Total Assets (Reserve)	\$ 123,899.97

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The 2024 Treasurer’s Report was presented (Slide 10). Total projected expenses are more than our total projected income resulting in a net loss of \$3,710 for the year. Tree Maintenance is again costing us \$4,300 more than what was budgeted, and the Board is doing everything to get the best price.

***Treasurer’s Report  
2024 Budget & Assessment Fee  
01/01/2024 – 12/31/2024***

- Total projected expenses           \$72,020
  - 8.7% increase over 2023
- Total projected income           \$68,310
  - 121 Homeowners have paid in full; 43 Homeowners have paid half; 1 Homeowner has yet to pay
- Total projected net loss           \$3,710
- Total reserve funds               \$123,899.97
  
- Tree Maintenance is \$9,800; \$4,300 over the \$5,500 budget
- New lawn service bids saving \$2,000

UNIVERSITY SQUARE HOMEOWNERS ASSOCIATION  
2024 BUDGET

From 01/01/2024 to 12/31/2024

Expenses	Budget	% of Budget	Remarks
Trash	\$ 57,400.00	79.7%	
Maintenance-Tree	\$ 5,500.00	7.6%	Estimate 2 Large Trees
Maintenance-Lawn	\$ 3,600.00	5.0%	
Insurance	\$ 2,500.00	3.5%	
Internet Service	\$ 550.00	0.8%	USHA Website & Google Workspace
Printing/Repro	\$ 550.00	0.8%	Two general meetings and dues notices
Legal Fees	\$ 250.00	0.3%	If legal Counsel is needed
Community Affairs	\$ 250.00	0.3%	Includes National Nite Out
Postage	\$ 265.00	0.4%	Annual invoice mailings, EARC mailings etc
Post Office Box	\$ 200.00	0.3%	
Business Supplies	\$ 550.00	0.8%	Envelopes, Paper
Tax Prep Fees	\$ 100.00	0.1%	Filing Fee
Licenses & Permits	\$ 125.00	0.2%	State Corp & HOA Fees
Bank Fee	\$ 30.00	0.0%	Assuming 2 bounced checks
New Homeowner Gift Cards	\$ 150.00	0.2%	Assuming 2 homes are purchased in 2024.
<b>Total Projected Expenses</b>	<b>\$ 72,020.00</b>	<b>100%</b>	<b>8.7% over 2023 Total Budget</b>

Assessment Owed	Description	Dues Owed
2024 Dues	=165 Homes x \$414	\$ 68,310.00
	Total Dues Owed	\$ 68,310.00

Assets	Description	Amount as of 01/01/24
	Money Market	\$ 73,096.53
	Business Checking	\$ 50,803.44
	<b>Total Assets (Reserve)</b>	<b>\$ 123,899.97</b>

The maximum 5% increase allowed by the By-Laws over the 2023 fee is \$415.80. Reducing to the next lowest even dollar is \$414 or two payments of \$207.

The anticipated \$3,710 shortfall in income to expenses will come out of the reserve funds.

Initially the Board receives a request from several homeowners about trees on the Common Area. Further inspection by Board Member(s) identified several trees in questionable conditions in the surrounding area. Bid are obtained from at least four tree services that are bonded, insured, and have good ratings. Based on their survey of the area a set of trees are marked for removal and each company is asked to submit a bid. Last year 17 trees were removed for \$11,000 or about \$650 per tree. This year 14 trees were removed for \$9,800 or about \$700 per tree. The USHA Board is reviewing our options at increasing our budget for tree maintenance cost while staying within the 5% maximum annual assessment increase allowed by our Covenants. Our new contract for lawn service will save us \$2,000 this year.

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The Exterior Architecture Review Committee (EARC) Report was presented. Additional volunteers are needed for the EARC. Members have been very responsive to last year's EAG&R survey. Follow-on Letter will be going out next month to remind those who have yet to correct non-compliant items.

## *EARC Report*

### **We need one more EARC volunteer!**

- Not a big time commitment; mostly email communications approving modification requests
- Help w/ neighborhood evaluation every other year
- Email us at [earc@universitysquareha.com](mailto:earc@universitysquareha.com)

### **Update on Whole Neighborhood Property Evaluation**

- Whole neighborhood was evaluated last year, with requests for compliance mailed out
- Great response: Most issues successfully addressed!
- Re-check is now complete (only the flags from last time); letters to be sent out next month
- Next step: Fines for non-compliance
  - Permitted by Virginia law: \$10/day per infraction for up to 90 days
  - Fines will be added to the HOA account and billed with dues

**Big ongoing challenge: Trash cans and Recycle bins! Store 'em out of sight, please!**

## *EARC Report*

### **Property Modifications**

- Use the form on the HOA website
- When in doubt, fill out a form!
- Lots of great updates going on right now around the neighborhood  
**Thanks for making our neighborhood even more beautiful!**

### **Recent Property Improvement Projects**

- Addition on Bellavia
- Garage conversion on Lamarre
- New roof & siding on University
- New decks and patios galore! (Santa Clara Dr., Bellavia, Verde Vista)
  
- Complaints/Questions: Email us! [earc@universitysquareha.com](mailto:earc@universitysquareha.com)

**We love it when you improve your property! We will make it as easy as possible for you!**

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The Board has tabled further efforts on a Community Sign due to the lack of volunteers (Slide 11).

## *Old Business*

### *University Square Community Sign*

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- The Board verified with the County that the area where the sign is to be located is within a Resource Protection Area around the Stormwater Management Facility (retention pond), Facility ID 0148DP that is part of the County's Popes Head Creek Watershed
- As such, any changes to the area requires the landowner to submit a "Removal of Vegetation in a Resource Protection Area Application Form" to the county to seek approval
- The least impact to the natural land condition, the greater the chance of approval
- Board has tabled this matter until volunteers come forward to investigate design options and coordinate design through the county.

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The Board has tabled further efforts on the Common Area Trails due to the lack of volunteers (Slide 12).

## *Old Business*

### *Common Area Trails*

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- Several homeowners asked about adding simple dirt/mulched trails to our common area to tie into the Providence Park Paths
- With the help of a volunteer a simple phased layout was proposed
- The phases were proposed going from the easiest to accomplish to the hardest
- The work would be performed by volunteers
- County approval is required before work can start
- Board tabled this matter until volunteers come forward to investigate design options and coordinate design through the county.



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Our sidewalks are a mix between County and State Maintenance and repair requests were sent to both. The county has completed the repairs on their owned sidewalks. The state has identified the sidewalks that are in need of repair and actual repairs are expected to take place within the next 6-9 months. It was noted earlier by Marcia Pape, that the county prefers transferring sidewalk maintenance responsibilities to the State vice taking on any new scope.

## *Old Business*

### *Sidewalk Repairs*

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- Street Sidewalk Maintenance within USHA is split between Fairfax County Dept of Public Works & Environment Services and the Virginia Department of Transportation. Fairfax County has a map that identifies who is responsible for what sidewalks.  
<https://www.fairfaxcounty.gov/publicworks/request-walkway-maintenance..>
- VDOT Website, <https://my.vdot.virginia.gov> allows you to report a road repair, remove something from the road, sign repair, request new sign, report a sidewalk problem, or request information. A request was made to repair our sidewalks.
- The County completed their sidewalk repairs for those area that had an uneven seam of one-half inch or less.
- The Virginia DOT conducted an inspection and white marked the sidewalks that require repair and work will occur within the next six to eight months.



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GMU presented their future plans at a Town Hall Meeting for the 190+ acre Athletic Field Area and the 75+ acre Area at the corner of Braddock and Shirley Gate. The near term effort is a proposed baseball/cricket field to be completed in Spring of 2025 which has drawn a lot of attention by the media and communities, Slide 16. GMU has indicated the project is on hold pending further discussions with city, county, state, and community representatives. Longer term plans include developing a new Athletic Field House, Faculty Housing Complex, Retail Store, Hotel, and Grocery Store, Slides 17 & 18.

The GMU Campus Master Plan is available at <https://planning.gmu.edu/planning/master-plan/>. The master plan includes developing the now wooded area that backs up to homeowners on University Drive and Santa Clara Drive. Members that wish to actively participate in GMU Meetings should contact the USHA President.

## *New Business*

### *GMU Baseball / Cricket Field*

- GMU held a Town Hall Meeting on 29 Jan for the new Baseball / Cricket Field that is going in on Campus Drive off the Braddock Road Intersection
- Washington Freedom is one of six US Professional Cricket Teams
- Construction will start shortly, and the field will be completed to support GMU Baseball Spring 2025 Season Opening
- The briefing touched on GMU's long term plans to fully develop all 190+ acres that borders USHA Santa Clara Drive, as well as the 75+ acres at the corner of Braddock Road and Shirley Gate Road
- Long Term plans shows development on the land behind homes on Santa Clara Drive

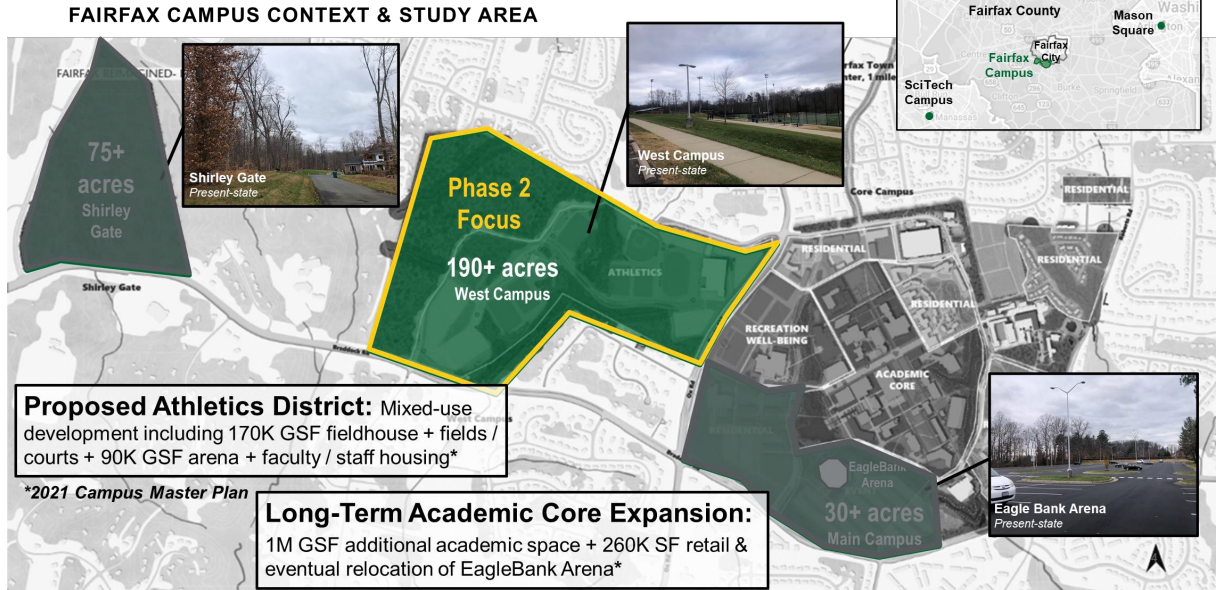
<https://construction.gmu.edu/west-campus-planning>



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*New Business*  
*GMU Baseball / Cricket Field*



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*New Business*  
*GMU Baseball / Cricket Field*



\* HIGH PERFORMANCE TRAINING CENTER (HPTC)  
\* FACULTY STAFFING/ WORKFORCE HOUSING (PSW HOUSING)

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The Board is looking for a certified person to prepare our taxes, if anyone knows of someone, please notify the USHA President.

***New Business***  
***USHA Tax Preparation***

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- Tongelidis Consulting, LLC has prepared our USHA taxes and is retiring
- If anyone knows someone that has tax experience for non-profit organizations, please notify [president@universitysquareha.com](mailto:president@universitysquareha.com).

The following open discussions occurred.

A homeowner made the comment that our fiberglass streetlamp post need painting and request the Board submit a request into the appropriate agency to correct.

A homeowner recommended the Board send a letter of appreciation to Supervisor Walkinshaw for Marcia Pape's participation in our General Meeting.

***New Business***

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- Open Discussions from the floor

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The scheduled General Meeting and Board of Directors Meetings were presented, Slide 21. The meeting was adjourned at 9:09PM.

## *Closing Remarks*

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- USHA General Meeting Schedule
  - 12 September 2024, Thursday, 7PM, General Meeting
  
- USHA Board of Directors Meetings
  - Homeowner wishing to attend must contact [president@universitysquareha.com](mailto:president@universitysquareha.com) in advance of the meeting.
  - 9 May 2024, Thursday, 7PM, Board of Directors Meeting
  - 8 August 2024, Thursday, 7PM, Board of Directors Meeting
  - 14 November 2024, Thursday, 7PM, Board of Directors Meeting
  
- Adjournment

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### Action Items:

**Need a Board Member** to take the lead on Permit Parking on Santa Clara Drive. Obtain from Marcia Pape the county process/procedures for requesting county permit parking and conduct survey of Santa Clara Drive Homeowners on whether they do or do not want permitted parking.

Homeowners that are interested in actively participating in any discuss/working group established for the community topics of concerns were asked to notify the Board so a list can be maintained and provided to County Supervisor's Office.

The USHA Board is reviewing our options at increasing our budget for tree maintenance cost while staying within the 5% maximum annual assessment increase allowed by our Covenants.

The Exterior Architecture Review Committee (EARC) Report are to prepare a follow-on Letter will be going out to remind those who have yet to correct EAG&R non-compliant items.

**Need a Board Member** to research potential certified person to prepare our taxes for next year, obtain their fees and present to the Board for selection.

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**General Meeting Minutes**  
**7:00 PM, 14 March 2014**

**Need a Board Member** to identify the appropriate agency responsible for maintaining the streetlamp posts and request the post be painted.

**Need a Board Member** prepare a letter of appreciation to Supervisor Walkinshaw for Marcia Pape's participation in our General Meeting.